

HEAD OF DB, LGPS & INVESTMENT (MATERNITY COVER) – 1 YEAR FIXED TERM CONTRACT

JOB PURPOSE

You will lead dedicated elements of the Association's public policy work programme, and any other relevant areas identified by the Director of Policy and Advocacy. Your work will promote a sustainable, long-term operating environment for members, and influence the shape of the direction of government and regulatory policy so that everyone has a better income in retirement. You will maintain the Association's standing as a strong voice in policy and industry debates with insightful, evidence-based views.

Salary £75,000 - £90,000, depending on experience, plus benefits.

ACCOUNTABILITY

The post holder will report to the Deputy Director of Policy for the relevant area of work.

KEY RESPONSIBILITIES

- ▶ You will be responsible for developing policies on private sector DB, the Local Government Pension Scheme and Investment (including Responsible Investment) which influence the outcome of public policy in the interests of our strategic and tactical objectives. You will raise our profile on relevant issues so that we are associated with clear and persuasive views and policy positions. This will involve the production of high-quality policy papers, consultation responses, and evidence-based research reports.
- ▶ Guided by the Deputy Director of Policy – and working closely with the PLSA Policy Board and other PLSA governance committees/working groups – you will be responsible for and implement policies from the Association's work programme.
- ▶ You will be a member of the Policy & Advocacy Management Team with responsibility for the effective functioning of the Policy & Advocacy Directorate. You will also be responsible for managing a team of Policy Leads and, when needed, collaborate with teams from across the Association, to deliver your objectives.
- ▶ You will also provide practical support to members on policy-related issues, for example through the production of guides, through presentations or direct engagement.
- ▶ You will provide high quality support to the Policy Board and relevant PLSA governance bodies to ensure that we understand the views of the pensions industry and draw on their expertise.

- ▶ You will provide advice on relevant issues to the Policy Board, other PLSA governance bodies, Deputy Director and the Director of Policy and Advocacy, as required.
- ▶ You will act as a spokesperson for the Association on your areas of responsibility at industry events and, where relevant, in the media.
- ▶ You will represent the Association at meetings and events, including meetings with senior officials and Ministers, Parliamentarians, and industry leaders. You will deputise for the Director of Policy & Advocacy & Deputy Director of Policy, where appropriate.
- ▶ You will build strong links with Government and regulators in the UK and EU, with trade associations and with the Association's fund and business members so that we are well networked and able to influence the right people at the right time.
- ▶ You will provide insight for the programme development for our conferences and events, ensuring relevant and interesting content.

ESSENTIAL EXPERIENCE / KNOWLEDGE

- ▶ A good knowledge and understanding of pensions policy or of a similar sector, e.g. financial services.
- ▶ A solid understanding of how pension schemes operate.
- ▶ Proven experience of operating at a senior level in a complex organisation.
- ▶ Proven ability to lead and develop a team.
- ▶ Experience of dealing with the media (print and broadcast).
- ▶ Experience of public speaking, for example at industry events.

DESIRABLE EXPERIENCE / KNOWLEDGE

- ▶ Experience of applying pensions knowledge in a public policy setting, e.g. some experience of dealing with, and lobbying, Government.
- ▶ An understanding of working in a membership organisation and within a political environment.
- ▶ Experience or knowledge of investment policy, in particular responsible investment, would be advantageous but not necessary.

KEY SKILLS AND PERSONAL ATTRIBUTES

- ▶ Personally credible with a professional demeanour that generates the trust and confidence of a range of audiences.
- ▶ Persuasiveness and creative flair – ability to make the case and to present strong, well-reasoned, arguments.
- ▶ Ability to work both autonomously and within a team, and to plan delivery of work effectively.
- ▶ Lead a high functioning, high performing team.
- ▶ Ability to engender a collaborative work environment.
- ▶ Being optimistic and seeing the potential in any situation.
- ▶ Welcoming people and their views, especially when they challenge your own.

- ▶ Excellent oral and written communication and presentation skills.
- ▶ Educated to degree level or equivalent.