

PLSA LOCAL AUTHORITY CONFERENCE 2023
DE VERE COTSWOLD WATER PARK
26-28 JUNE

EXHIBITION STAND GUIDLINES

In advance of the exhibition manual being available please find below the standard guidelines and parameters of the exhibition.

The exhibition is shell scheme plus construction only. It is not possible to build a bespoke stand on-site.

INCLUSIONS:

- ▶ Each stand has two open sides – the open sides are indicated on the floor plan
- ▶ Basic electrics package (1x 500w electric socket and 2 x 120w spotlights)
- ▶ 2.5m high Quad Modular System - white foamex panels with graphic wrapped walls (artwork produced by the exhibitor)
- ▶ Blue and grey carpet tiles (the venue is carpeted)
- ▶ Name board that displays the stand no. and company name (your company name will appear as submitted on your booking form without the Limited, Plc, etc. If it is different please let us know)
- ▶ Furniture package including two chairs and a table (you may choose to upgrade or purchase alternatives)

NOT INCLUDED:

- ▶ Any furniture upgrades or bespoke requests
- ▶ Any additional or bespoke electrical requirements

Full Circle, the official exhibition supplier can provide all of these additions. More information on options and pricing are available through your PLSA sales contact.

And once booked a dedicated team at Full Circle are available to discuss your individual requirements.

If modifying your stand, please note that solid walls are not permitted on the perimeter of any stand which faces an aisle. Where a stand faces an aisle, the open side must remain open and free from obstruction. Items may not extend into the aisles or protrude above the maximum build height.

EXHIBITION SET UP

Stand dressing: Monday 26 June – 13:00-17:00

Breakdown: Wednesday 28 June 11:45 – 15:00