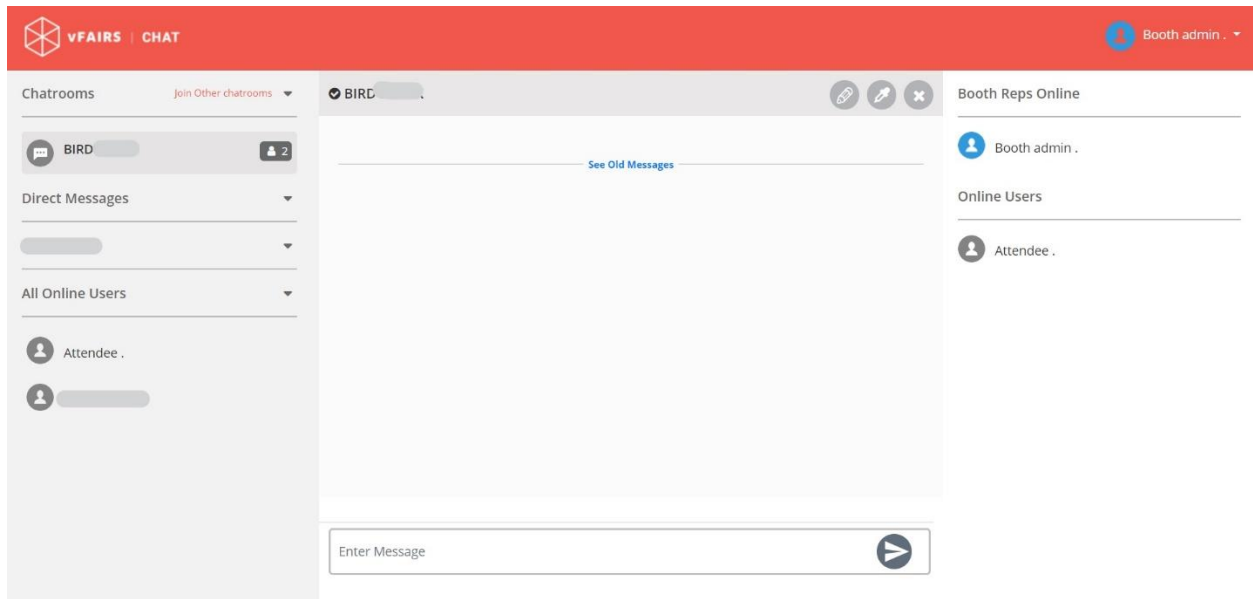


vFairs Chat Networking:

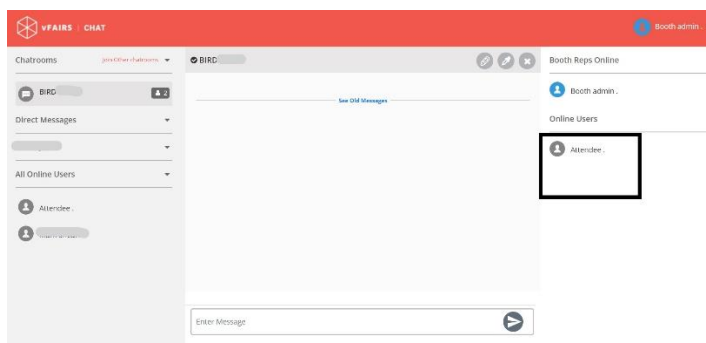
From inside the booth, click on the 'Chat' tab and you'll be taken straight to the networking room. Once you are in your chatroom, event attendees who are visiting your chatroom will know you are available for chat.



Center space seen above is for public chat where anyone can send a message. Messages sent in public chat area will be visible to all.

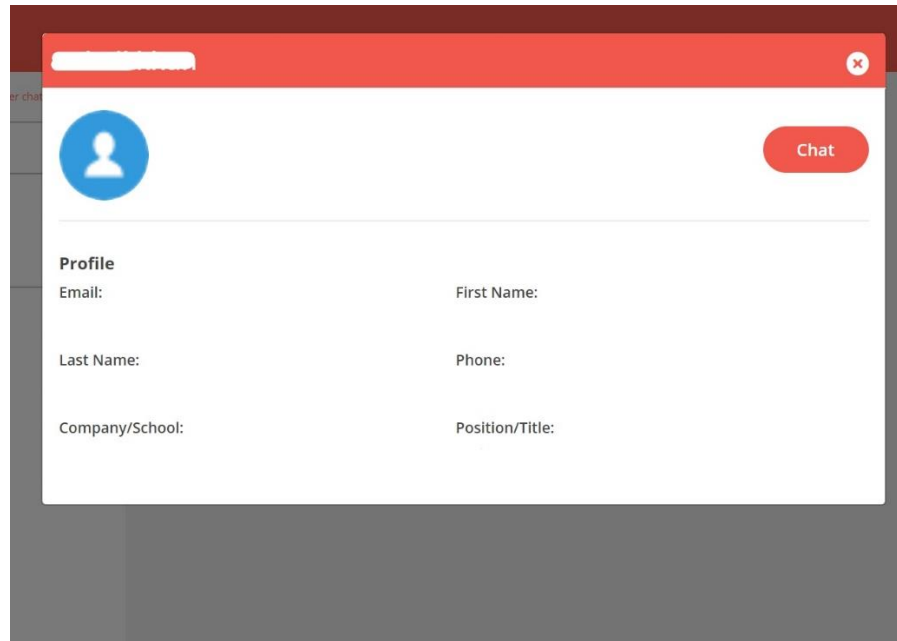
Once you are in your chatroom,

- The list of attendees that visit your chatroom at any time will be visible to you in the right panel

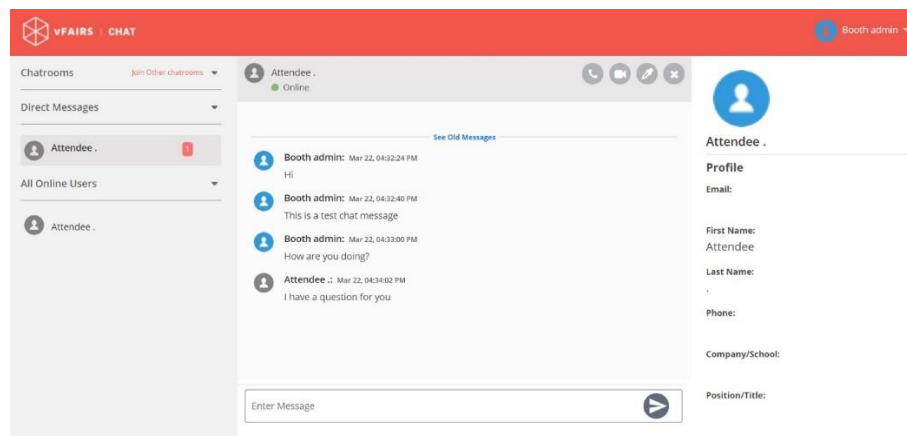


- To initiate a private chat with an attendee you can send them a direct message either by
 - Hovering over their name and clicking on the 'Chat now' button that appears

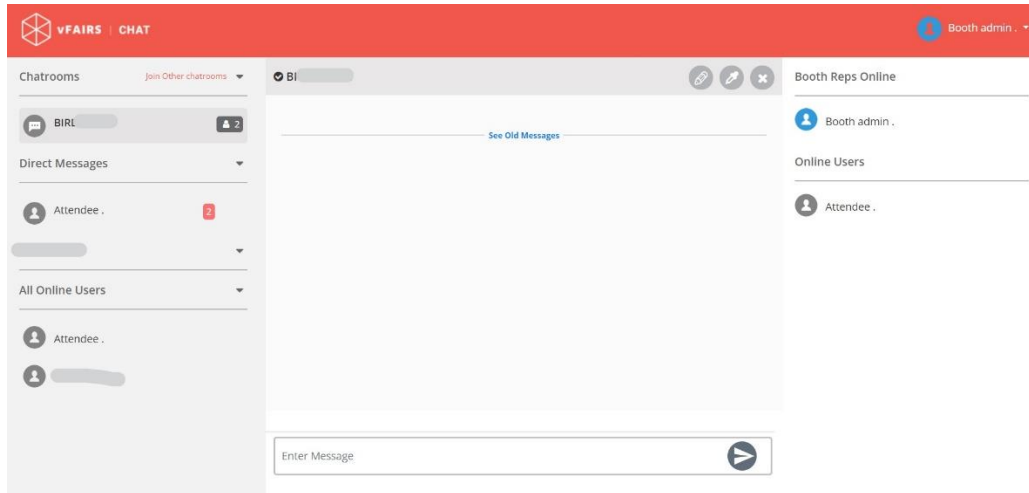
- Or by clicking on the online user you wish to chat with. Doing this will display a pop-up



Click on the **'Chat'** tab and you can start exchanging messages with the attendee.



- If an attendee wants to initiate chat with you, he/she will be able to send you a direct message. Message notification will appear under the **Direct Messages** label.



Click on the attendee's name in the **Direct Messages** list and you can start exchanging messages with the attendee

After you have finished the conversation, click on the Exit Button to end that chat.

To initiate Audio/Video chat, click on the audio/video icon at the top-right of the private chat area.