



Loading / Unloading Form

Event Name: *Pensions and Lifetime Savings Association 2018*

Date of Event: *07 – 09 March 2018*

Company							
Contact name							
Tel:		Fax:			Email:		
Stand number(s) booked:							
Name of contractor company (if applicable):							
Contact name:							
Email:							
Telephone:							
Our preferred time to unload in the loading bays at the EICC is as follows (please tick two). Slots will be allocated on receipt of the completed form.							
Date:		Time:		Date:		Time:	
Date:		Time:		Date:		Time:	
Date:		Time:		Date:		Time:	
Vehicle type and size							
Our preferred time to load in the loading bays at the EICC is as follows (please tick two). Slots will be allocated on receipt of the completed form.							
Date:		Time:		Date:		Time:	
Date:		Time:		Date:		Time:	
Date:		Time:		Date:		Time:	

Once unloaded, vehicles must be moved off site, as the EICC is unable to provide Exhibitor parking. Secure lorry parking is available in Portobello, please contact Secure Coach Parks Ltd, Sir Harry Lauder Road, Portobello, Edinburgh. Tel 0131 669 1911.

Please return this form to tanjak@eicc.co.uk by 16 February 2018